

Job No: 12

Position: Event Technician

NOC: 52119

Name of Company: Events East

Website URL: [Contact Us](#) | [Events East](#)

Responsibilities and tasks of the position:

Events East Group is now inviting applications for the position of **Event Technician** with our Event Setup team.

The Event Technician is responsible for performing assigned tasks related to the overall setup and teardown for Events East Group events at the Scotiabank Centre and The Halifax Convention Center.

- Lift, carry, push, and pull equipment and furniture to set-up and teardown staging and room layouts for events.
- Complete duties associated with set-up and teardowns safely in a fast-paced environment.
- Perform general repair and maintenance of Events East equipment.
- Follow departmental standards, job procedures, and equipment operation protocols to ensure the safety of oneself, team members, and clients.
- Respond quickly and positively to event changes communicated through clients and leaders.
- Wear and use appropriate PPE as required; report any issues or violations.

Qualifications for the position:

- Must be available to work evenings and weekends with shifts lasting up to 10-12 hours when needed.
- Basic math skills required; computer skills preferred.
- Experience in a similar (laborious) role preferred.
- Reaching, bending, kneeling and twisting on a regular basis while performing various tasks.
- Stacking and unstacking chairs, tables, staging, and other equipment.
- Pushing and pulling carts with chairs, tables, staging, and equipment weighing over 85lbs.
- Ability to lift and carry approximately 50lbs.

Location (remote, hybrid, in person):

In- person

Employment type:

Full time

Salary range and benefits:

- Vacation starting at 4% of earnings
- Sick and personal days starting at 5 days per fiscal year
- Uniforms and PPE provided
- Safety Boot re-imbursement program available
 - Employee and Family Assistance Program (EFAP) available through Telus Health Discounts
 - Free counselling services
 - Resources available for personal life needs
 - Health benefits through Medavie BlueCross after 1,000 hours (50% employee-employer split)
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 - Participation in a defined contribution pension plan through Desjardins.
 - Events East Group recognizes all 13 holidays but may still be operational on the holidays.
 - Paid bereavement leave
 - Discounted transit bus pass through SmartTrip
 - Discounted gym membership at Goodlife Fitness

Link to or description of company culture and values:

At Events East Group, we proudly manage and operate the Halifax Convention Centre, Scotiabank Centre and Scotiabank Centre Box Office. Our people and our community make us the favoured event destination for our guests. Whether we're attracting large delegations or hosting an elite group of athletes for an international competition, we are a catalyst for new opportunities and connections between Nova Scotia and the world.

The Scotiabank Centre, managed by Events East Group, is the largest multipurpose facility in Atlantic Canada, serving as the region's premier venue for major entertainment and sporting events and the nucleus of major event activity in Nova Scotia. Having hosted the world's top performers, homegrown talent, best in class athletes and many performers in between, Scotiabank Centre has been a source for community vibrancy and pride for over 35 years.

Designed to meet the needs of multiple events, Nova Scotia's Halifax Convention Centre offers over 120,000 square feet of flexible event space in the heart of downtown. The Halifax Convention Centre is part of the Nova Centre, a million-square-foot, mixed-use development that includes a hotel, office towers, and retail space. It is the largest integrated development project in the province's history.

Languages required:

English